



2/61 McLeod Street, Cairns
Ph: 07 4051 6069
Fax: 07 4031 6422
Email: tnq@iig.com.au

Received

Date: _____
Time: _____
Initial: _____

Application for Residential Tenancy

1. Please complete the attached application form in full detail. Failure to fully complete this application and supply to following information may result in the application not being processed.

Drivers Licence and or Passport or 18+ Card

Current Pay Slip or Centrelink Statement or Bank Statement

Tenant Ledger / Rental Receipts Telstra / Ergon Energy Account

Current motor Vehicle Registration Certificate

2. All applicants over 18 must be complete an Application for Residential Tenancy.
3. Your application will be processed within 24 hours of receiving the application, provided all information and phone numbers are supplied.
4. Once you have been approved you will need to make a 'sign up' appointment and pay the two weeks rent by either **Bank Cheque** or **Money Order** within 24 hours. Cash will **NOT** be accepted.
5. If the two weeks rent is not paid within 24 hours, we unfortunately will be unable to secure the property on your behalf. If for any reason you decide not to take the property once you have been approved, the two weeks rent will not be refunded.
6. All tenants must sign the General Tenancy Agreement and the bond paid in full by either **Bank Cheque** or **Money Order** before the keys to the property will be handed over.

Signature of Applicant

Date: _____

Signature of Applicant

Date: _____

**PRIVACY DISCLOSURE STATEMENT
KARMIR PTY LTD T/A TNQ RENTALS OF
2/61 McLEOD STREET, CAIRNS
PH: 07 4051 6069 FAX: 07 4031 6422**

We are an independently owned and operated business and are hereby bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your references. We will also check whether any details of tenancy defaults by you are held in a tenancy default database. We use the database operated by TICA Default Tenancy Control Pty Ltd. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlords. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by asking one of our staff members. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or if considered may be rejected.

Privacy Consent

I the applicant acknowledge that I have read the Privacy Notice of Karmir Pty Ltd T/A TNQ Rentals. I authorise TNQ Rentals to collect information about me from:

1. My previous letting agent and or landlords
2. Personal Referees
3. Business Referees
4. Any Tenancy Default Database (Including TICA) which may contain personal information about me. I also authorise TNQ Rentals to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy database to which it subscribes including TICA.

I authorise TNQ Rentals to disclose the personal information it collects about me to the owner of the property, even if the owner is resident outside Australia. In order to process this application all questions must be answered fully. Failure to fully complete this application may result in the application not being processed.

I/We declare the following:

1. I/We inspected the property on the _____ day of _____ 200
2. I/We wish to apply to rent the property for a period of ____ months commencing on the _____
3. I/We agree that the rent is \$ _____ per week and undertake to pay a rental bond of \$ _____
4. I/We the applicant/s declare that I/We am/are not bankrupt and that I/We are not paying off any previous rental debt.
5. I/We agree and understand that in the event of the application being rejected there is no requirement by law for the agent to disclose to me/us any reason for such rejection. I/We also agree that I/We will not raise any objection for not being provided a reason for any rejection of this application.
6. I/We understand that in the event of this application being approved all initial monies will be paid to the agent by means of Bank Cheque or Money Order.
7. I/We that I/We will abide by the policies of the office of the agent a may be provided to me/us in relation to this tenancy.

	App 1	App 2
Have you ever been evicted by another lessor or agent?	Yes/No	Yes/No
Have you ever been refused another property by any lessor /agent?	Yes/No	Yes/No
Are you in debt to another lessor / agent?	Yes/No	Yes/No
Is there any reason known to you that would affect your payment?	Yes/No	Yes/No
Was your rental bond at your last address refunded in full?	Yes/No	Yes/No
If No, what deductions were made _____		

First Applicant Signature Witness Date

Second Applicant Signature Witness Date

PROPERTY ADDRESS:

FULL NAMES OF ALL OTHER PERSONS WHO WILL OCCUPY THE PROPERTY: (SHOW AGES OF ALL CHILDREN)

All persons intending to reside at the property over the age of 18 years MUST complete an application form.

1. _____ 2. _____ 3. _____ 4. _____

PETS: List any pets owned – breed _____
Are pets currently registered with the council Yes/No Which Council _____

First Applicant

Full Name: _____ **Date of Birth:** _____
Licence Number: _____ **Car Registration:** _____
Phone Numbers: Home: _____ **Mobile:** _____
Work: _____ **Email:** _____

Present Address:

Address: _____
Period of Occupancy: _____
Reason for Leaving: _____ **Weekly rent paid: \$**
Name of Agent or owner: _____ **Phone Number:** _____

Previous Address:

Address: _____
Period of Occupancy: _____ **Weekly rent paid: \$**
Name of Agent or owner: _____ **Phone Number:** _____

Occupation:

Position Held: _____
Employer: _____ **Period of employment:** _____
Employer Address: _____ **Weekly Income: \$**
Phone: _____

Self Employed:

Name of Business: _____ **ABN:** _____
Address: _____ **Phone:** _____
Accountant: _____

Personal References: (Do not include relatives or any references previously listed above).

Name & Address: _____ **Phone:** _____

Name & Address: _____ **Phone:** _____

Emergency Contacts:

Name: _____ **Address:** _____
Relationship: _____ **Phone:** _____
Name: _____ **Address:** _____
Relationship: _____ **Phone:** _____

Second Applicant

Full Name: _____
Licence Number: _____
Phone Numbers: Home: _____
Work: _____

Date of Birth: _____
Car Registration No: _____
Mobile: _____
Email: _____

Present Address:

Address:
Period of Occupancy:
Reason for Leaving:
Name of Agent or owner:

Weekly rent paid: \$
Phone Number:

Previous Address:

Address:
Period of Occupancy:
Name of Agent or owner:

Weekly rent paid: \$
Phone Number:

Occupation:

Position Held:
Employer:
Employer Address:
Phone:

Period of employment:
Weekly Income: \$

Self Employed:

Name of Business:
Accountant:

ABN:
Phone:
Phone:

Personal References: (Do not include relatives or any references previously listed above)

Name & Address:

Phone:

Name & Address:

Phone:

Emergency Contacts:

Name:
Relationship:
Name:
Relationship:

Address:
Phone:
Address:
Phone:

How did you find about the property?

- Cairns Post Advertisement
- Visit to Office
- Sign at Property
- Referral from friend/relative

Internet:

- Realestate.com.au
- Tnqrentals.com.au
- Other _____